

**Finance "P"**

Review resources assigned/ordered to determine proper use depending on funding source restrictions/regulations  
 Provide input on resource availability due to contracting/procurement issues  
 Procure necessary resources  
 Meet with Unit leaders to determine briefing topics

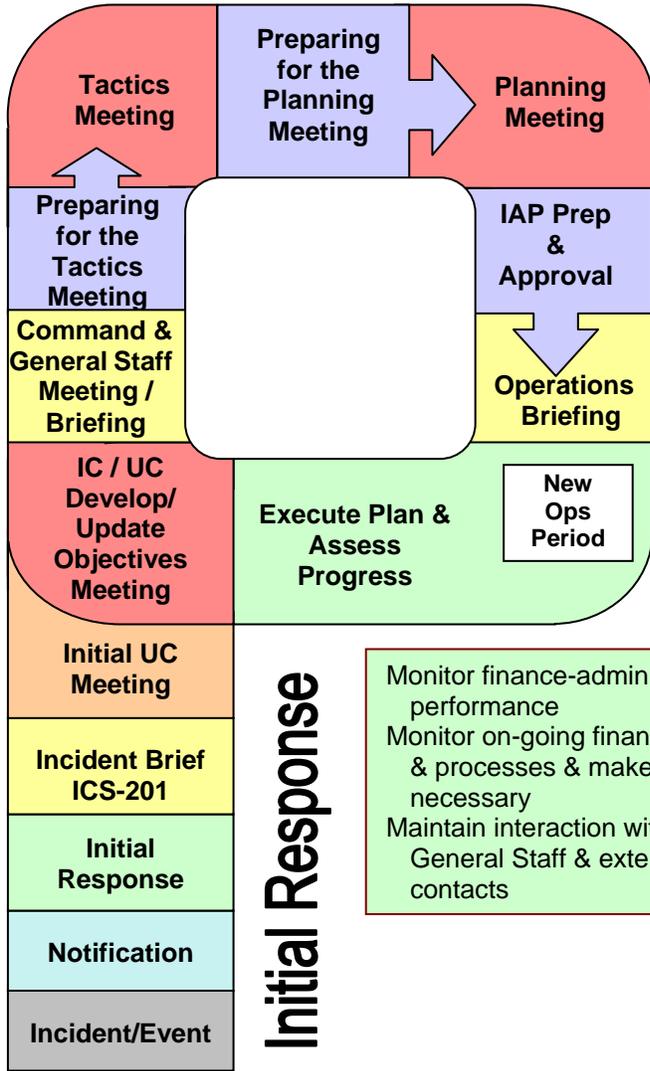
Verify support for upcoming plan  
 Brief on  
 - funding source(s)  
 - ceilings  
 - burn rate  
 - contract issues  
 - admin services  
 - claims & claims procedures  
 Provide estimates of future finance-admin requirements

As Necessary:  
 - Clarify resource requesting, approval & ordering process, as needed  
 - Identify contracting / procurement issues to be resolved  
 - Implement/Review Cost doc process

Receive IC/UC direction  
 - Priorities, limitations & constraints  
 - Objectives  
 - Key decisions  
 Provide feedback to IC/UC on focus/direction  
 Discuss interagency issues  
 Discuss resource requesting, approval, and ordering process  
 Discuss funding source & ceilings  
 Discuss Finance Section needs

Attend ICS-201 brief  
 -Current overview  
 -Anticipated Fin Section activities  
 -Indication of required support  
 Determine if funding is required based upon incident/event  
 Determine funding source (FPN, CPN, DPN, AFC-30) & estimate initial ceiling

Arrive & Check-in  
 Assess situation  
 Receive IC/UC briefing  
 Activate Finance Section  
 Organize & brief subordinates  
 Acquire work materials  
 Forecast Requirements



Brief on funding issues as appropriate

Monitor finance-admin section performance  
 Monitor on-going finance-admin support & processes & make adjustments as necessary  
 Maintain interaction with Command & General Staff & external financial contacts